



AGENDA

ANNUAL MEETING / REGULAR MEETING

NANTUCKET PLANNING AND ECONOMIC DEVELOPMENT COMMISSION

7:00 PM, THURSDAY, JUNE 28, 2007

2 FAIRGROUNDS ROAD

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- I. Call to Order**
 - II. Establishment of Quorum**
 - III. Approval of Agenda**
 - IV. Approval of Minutes:**
 - Review Minutes: Meeting of Feb. 5, 2007**
(Note: Confirmation of votes taken at this meeting requires action by the Commission due to posting error)
 - Approval: Meeting of Feb. 22, 2007**
 - Approval: Meeting of March 5, 2007**
 - Approval: Meeting of April 23, 2007**
 - Approval: Meeting of June 14, 2007**
 - V. Public Comment**
 - VI. Action / Discussion Items**
 - A. Action / Discussion: Presentation by Jeff Thibodeau of Helios Land Design; Re: Open Space & Recreation Plan Consultant**
 - B. Action / Discussion: Acceptance of Membership Appointments**
 - 1. County Commissioners / (Appointee Michael Kopko)**
 - 2. Housing Authority / (Appointee Linda Williams)**
 - 3. Conservation Commission / (Current David Gray)**
 - C. Action: Swearing-in of Agency Members**

- D. **Action / Discussion: At-Large Members**
 - (1) Year Term (Resignation of Nat Lowell, due to election to Planning Board)
 - 1. Don Visco (Rec'd 5/29/07)
 - (3) Year Term (Current Jack Gardner)
 - 1. Jack Gardner (Rec'd 5/24/07)
- E. **Action: Swearing-In of At-Large Members**
- F. **Action / Discussion: Election of Officers**
 - 1. Chairman
 - 2. Vice-Chairman
- G. **Action / Discussion: Agency Appointments**
 - 1. Contract Review Committee of Human Services (1)
 (Current Jack Gardner)
 - 2. Capital Program Committee (1) (Current Vacant)
 - 3. MARPA (1) (Current Barry Rector)
 - 4. Tom Nevers Area Plan Work Group (2)
 (Current Linda Williams & Michael Kopko)
 - 5. Surfside Area Plan Work Group (2)
 (Current Linda Williams & Nat Lowell)
 - 6. Harbor Plan Study Committee (2)
 (Current Linda Williams & Alternate Nat Lowell)
- H. **Action/Discussion: Review of Tom Nevers Area Plan**
- I. **Action / Discussion: Surfside Area Plan Work Group Up-Date**
- J. **Action / Discussion: FY 2008-2011 TIP, Opening of Public Review Period**
- K. **Action / Discussion: FY 2008 UPWP, Opening of Public Review Period**
- L. **Action / Discussion: Endorse the Public Participation Plan (PPP)**
- M. **Action / Discussion: Director's Master's Courses**
- VII. **Report Items***
 - A. Director's Report
 - B. Transportation Planner's Report
- VIII. **Other Business**
- IX. **Adjournment**

MINUTES

ANNUAL MEETING / REGULAR MEETING

NANTUCKET PLANNING AND ECONOMIC DEVELOPMENT COMMISSION

7:00 PM, THURSDAY, JUNE 28, 2007

2 FAIRGROUNDS ROAD

7 Members Present: Brian Chadwick (arrive 7:55PM), Jack Gardner, David Gray, Nat Lowell, John McLaughlin, Barry Rector, Linda Williams (arrive. 8:10PM)

Staff Present: Andrew Vorce, Mike Burns, Lauren Sullivan, Jeromette Hicks

Consultant: Jeff Thibodeau

Audience: Catherine Stover (Town Clerk), Don Visco, Peter Brace (Independent)

I. Call to Order Chairman Rector called the meeting to order at 7:00PM

**II. Establishment of Quorum: The Chairman declared no quorum was present
@ 7:05PM
The Chairman declared a quorum was present
@ 8:10PM**

III. Approval of Agenda **The motion was made by Linda Williams and seconded that the NP&EDC does hereby approve the agenda, as re-arranged
The vote was unanimous.**

IV. Approval of Minutes: **Review Minutes: Meeting of Feb. 5, 2007**
(Note: Confirmation of votes taken at this meeting requires action by the Commission due to posting error)
**The motion was made by Linda Williams and seconded that the NP&EDC does hereby re-affirm any and all actions, decisions and minutes of the Feb. 2, 2007 meeting.
The vote was unanimous.**

Approval: Meeting of Feb. 22, 2007

Approval: Meeting of March 5, 2007

Approval: Meeting of April 23, 2007

Approval: Meeting of June 14, 2007

The motion was made by Linda Williams and seconded that the NP&EDC does hereby **approve the minutes of Feb. 22, Mar. 5, Apr. 23 as submitted and June 14, 2007, as amended.**
The vote was unanimous.

V. Public Comment – None

The Chairman stated that the agenda would be rearranged due to no quorum present at this time. Items requiring no quorum or no voting would be taken up first.

VI. Action / Discussion Items

A. Action / Discussion: Presentation by Jeff Thibodeau of Helios Land Design; Re: Open Space & Recreation Plan Consultant

Director Vorce said he has secured some funding for the Open Space Plan from the CPC.

He stated that the State requires an updated Open Space Plan be in place and that Nantucket has been out of compliance since 1993.

This Plan among other things is a pre-request to be eligible for self-help grants.

A survey is being worked on by the NP&EDC consultant, staff and other dept representatives.

A presentation was made by Consultant Thibodeau. He said that there is a deadline for the "draft" plan of July 31st, due to the Park & Rec. pending self-help grant. There is a year to submit the final plan.

Any applicable data already available will be used whenever possible.

There might possibly be a joint "public hearing" with the NP&EDC, Planning Board, BOS and ConCom for comments as the process progresses.

B. Action / Discussion: Acceptance of Yearly Membership Appointments

1. County Commissioners / (Appointee Michael Kopko)

The motion was made by Nat Lowell and seconded that the NP&EDC does hereby **accept Michael Kopko as the County Commissioners representative.**

The vote was six (6) in favor and one (1) Linda Williams abstained.

(Michael Kopko must go to the Town Clerk to be sworn-in, since he was not present at this meeting)

2. Housing Authority / (Appointee Linda Williams)

The motion was made by John McLaughlin and seconded that the NP&EDC does hereby **accept Linda Williams as the representative of the Housing Authority.**

The vote was six (6) in favor and one (1) Linda Williams abstained.

3. Conservation Commission / (Current David Gray)

This is still pending because the ConCom has not made their appointment yet. David Gray will continue in this position until notice of appointment is received and accepted by the Commission at a later meeting.

C. Action: Swearing-in of Agency Members

Town Clerk Catherine Flanagan Stover was present to swear in the agency representatives.

D. Action / Discussion: At-Large Members

(1) Year Term (Resignation of Nat Lowell, due to election to Planning Board

1. Don Visco (Rec'd 5/29/07)

The motion was made by Linda Williams and seconded that the NP&EDC does hereby **elect Don Visco as the At-Large Member for a one-year term June 2007 – June 2008.**

The vote was unanimous.

(3) Year Term (Current Jack Gardner)

1. Jack Gardner (Rec'd 5/24/07)

The motion was made by Linda Williams and seconded that the NP&EDC does hereby **re-elect Jack Gardner as the At-Large Member for a three- year term, June 2007 – June 2010.**

The vote was unanimous.

E. Action: Swearing-In of At-Large Members

Town Clerk Catherine Flanagan Stover was present to swear in the agency representatives.

F. Action / Discussion: Election of Officers

1. Chairman

2. Vice-Chairman

The motion was made by John McLaughlin and seconded that the NP&EDC does hereby **close nominations.**
The vote was unanimous

The motion was made by John McLaughlin and seconded that the NP&EDC does hereby **elect the present slate**

of officers, Chairman Barry Rector and Vice-Chairman Nat Lowell.

The vote by acclamation was unanimous

G. Action / Discussion: Agency Appointments

1. Contract Review Committee of Human Services (1)

(Current Jack Gardner)

The motion was made by Linda Williams and seconded that the NP&EDC does hereby **re-appoint Jack Gardner to the Contract Review Committee of Human Services.**

The vote was unanimous

2. Capital Program Committee (1) (Current Vacant)

The motion was made by John McLaughlin and seconded that the NP&EDC does hereby **appoint Linda Williams to the Capital Program Committee.**

The vote was unanimous

3. MARPA (1) (Current Barry Rector)

4. Tom Nevers Area Plan Work Group (2)

(Current Linda Williams & Michael Kopko)

5. Surfside Area Plan Work Group (2)

(Current Linda Williams & Nat Lowell)

6. Harbor Plan Study Committee (2)

(Current Linda Williams & Alternate Nat Lowell)

The motion was made by John McLaughlin and seconded that the NP&EDC does hereby **re-appoint Barry Rector to MARPA, Linda Williams and Michael Kopko to the Tom Nevers Area Plan Work Group, Linda Williams and Nat Lowell to the Surfside Area Plan Work Group and Linda Williams to the Harbor Plan Study Group.**

The vote was unanimous

H. Action/Discussion: Review of Tom Nevers Area Plan

The Commissioners were asked to review the "Draft" Plan and get comments to the Director by Friday July 13th for possible acceptance at the Aug 6th meeting.

I. Action / Discussion: Surfside Area Plan Work Group Up-Date

The final boundary will be voted on at the Aug. 6th meeting.

The idea of having subsections of the Surfside area was discussed.

The consensus was that it was a good idea.

J. Action / Discussion: FY 2008-2011 TIP, Opening of Public Review Period

The motion was made by Linda Williams and seconded that the NP&EDC does hereby **approve the use of the project schedule described in the memo dated June 21, 2007 during the public review of the draft FFY 2008-2011 TIP.**

The vote was unanimous

- K. Action / Discussion: FY 2008 UPWP, Opening of Public Review Period
The public review period will close at the Aug. 6, 2007 meeting.

- L. **Action / Discussion: Endorse the Public Participation Plan (PPP)**

The motion was made by John McLaughlin and seconded that the NP&EDC does hereby **close the public review period and to endorse the Public Participation Plan.**
The vote was unanimous

- M. **Action / Discussion: Director's Master's Courses**

The motion was made by Linda Williams and seconded that the NP&EDC does hereby **approve the Director's master courses PAD 811, 759, 818 and 820.**
The vote was unanimous

VII. Report Items*

- A. **Director's Report**

- B. **Transportation Planner's Report**

Hummock Pond Bike Path was discussed. It was stated that the 2005 ATM did vote to build it, however the project needs to be in the TIP pipeline and funding must be secured.

A report on the Down Town Circulation Study will be coming in Sept. / Oct. 2007.

The question was asked who pays for speed humps. The answer was usually by the residents on the road / street.

VIII. Other Business

The Director asked the Commission to consider waiving the 15 day veto provision in the Bylaws on a new hire.

The motion was made by Jack Gardner and seconded that the NP&EDC does hereby **vote to waive the 15-day veto provision on the hiring of Tom Broadrick as the Land Use Planner.**
The vote was unanimous.

IX. Adjournment

**The motion was made by John McLaughlin and
seconded that the NP&EDC does hereby adjourn the meeting.
The vote was unanimous.
The Chairman adjourned the meeting at 8:35PM.**